

MINUTES

LCWSD BOARD OF DIRECTOR'S MEETING

DECEMBER 15, 2015

PRESENT: President Marc Liechti, Directors Jack Thomson and Jim Heim, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

ABSENT: Directors Niles and Wadman

President Liechti called the meeting to order at 2:00 p.m.

AGENDA: Agenda was amended to include the Lakeside Business Center under Old Business. A motion was made by Director Thomson to accept the amended agenda. Director Heim seconded and motion carried.

APPROVAL OF MINUTES: The Minutes of the Board meeting on November 17, 2015 were reviewed. A motion was made by Director Heim to accept these Minutes. Director Thomson seconded and motion carried.

VISITORS: None

FINANCIAL REPORT

The Income Statement shows Water Fund net income from operations in November to be -\$10,718.66, expenses to be \$27,654.43, and total other revenue to be \$209.42, resulting in net income for the Water Fund of -\$10,509.24.

The Income Statement shows Sewer Fund net income from operations in November to be -\$6,297.41, expenses to be \$41,077.39, and total other revenue to be \$19,073.30, resulting in net income for the Sewer Fund of \$12,775.89.

These numbers include assessment dollars for Mission View, South Eighty, and Spurwing which are shown as revenues at fiscal year start.

The Board requested that the income statement show a combined fund total for revenues, expenses, and operations. A detailed Income Statement will be presented at fiscal yearend.

The Combined Balance Sheet shows current assets at \$2,211,749.02, fixed assets at \$9,052,421.42, total liabilities at \$562,395.41, and total equity at \$10,701,775.03 for a total liabilities and equity balance of \$11,264,170.44.

A motion was made by Director Heim to approve this report. Director Thomson seconded and motion carried.

BILL APPROVAL: Accounts payable for November were reviewed. Expenses of note included:

- Metron – replacement meters
- Glacier Irrigation & Construction – maintenance of gear boxes on center pivot

- ESRI – annual service contract for Arc Map
- SEM Electrical Services – service panels on grinders
- AMOZ – computer server and upgrades

The Capital One credit card statement was also reviewed.

Director Thomson made a motion to approve the bills. Director Heim seconded and motion carried.

DELINQUENT REPORT: Progress continues in collecting payment from delinquent accounts.

OLD BUSINESS:

White Oak L/S – investigated pump alarms and found that both pumps were plugged. The pumps were cleaned and are now working properly. We are still awaiting easement, pavement/concrete around the lift station, and locks.

South Eighty Water System – In 2005 DEQ completed a Source Water Delineation Report that APEC will be able to use in developing the plan for drilling a new well. Water samples came back clean.

Computer Server/Network – the new server has been installed. Programs are working well.

Lakeside Business Center Water Meter – when service was initially installed a 2-inch meter was used as that was what was available. The meter will be replaced with a ¾" meter.

Projects Update – the North Shore Ranch agreement expired on December 12, 2015.

Inside District

- Lift Station 2 (near Somers) has 20 HP pumps that are 28 years old. They are losing efficiency and wiring has become a problem.
- Lift Station 11 (near Volunteer Park) has 3 HP pumps. These pumps are small for the amount of flow and are also 28 years old.

A project will be initiated to identify options on how to make these lift stations more efficient and reliable.

NEW BUSINESS:

None

MISCELLANEOUS

911 District – a motion was made by Director Liechti to return the petition showing LCWSD as being opposed to the 911 District. Director Thomson seconded and the motion carried.

Audit – a contract extension was requested by the auditor to allow time for review of the audit and completion of the Management's Discussion and Analysis. The audit will be presented at the January 2016 Board Meeting.

Montana Rural Water Conference – at this time no one is scheduled to attend the February conference. The Board requested three (3) rooms be booked in case staff or Board Members decide to attend.

Somers Water District

The Somers Water District has one part time operator. They inquired as to the possibility of using Cody Osterday on a part time basis. He would be on-call during the week, assist in meter reading, etc. LCWSD would, of course, be his number one priority. The Board is in favor of this relationship, but there are some questions and concerns to be addressed such as liability. Rodney will talk to our insurance provider.

The meeting adjourned at 4:05 p.m.

Respectfully submitted,

Beth Dotson, Secretary

(NEXT MEETING DATE IS TUESDAY, JANUARY 19, 2016)